

JOB POSTING TEMPLATE

Date: March 2022 **Function:** Actuarial
Job title: Professional Trainee, Pricing **Manager title:** Associate Director, Pricing

Job purpose

Assist senior staffs with technical pricing of new and revamped products to facilitate the execution of the company's product strategy.

Develops & enhance pricing files and procedures, conduct research and make recommendations with guidance from manager.

Major accountabilities

Assist in technical pricing of new and revamped products to facilitate the execution of the company's product strategy.	60%
Assist in develop & enhance procedures, conduct research and makes recommendations with guidance from manager	20%
Assist in product-related systems development and UAT	10%
Other ad-hoc tasks assigned by line manager.	10%

Specialized knowledge

- MS Office: Word, Excel, PowerPoint
- Well adapt to new demands and changes in business environment.
- Identify opportunities for improvement or increase in efficiency.
- Excellent analytical skills
- Able to pick up technical skills & modeling skills quickly
- Escalate serious issues to line manager in a timely manner.
- Explain difficult issues and work to establish consensus.
- English: good command in writing.

Problem solving

- Good communication skills in both Oral and Written English and Vietnamese
- Detail-oriented
- Team player
- Good time management
- Multi-tasking