



JOB REQUIREMENT

EDUCATION

- New Graduate College/Bachelor (BA/ Sale/ Economic,...)



REQUIREMENT:

Technical/professional Skill:

- Strong Microsoft Office
- Documentation skill

Soft skill:

- Internet searching skill
- Interpersonal communication skill
- Positive and never-give-up attitude.
- Strong passion to learn and grow every day.
- Ability to create win-win relationships.
- Strong commitment mindset.
- Major in Business Administration, Sales, or relevant fields

Personal Character: Co-operative, patient, reliable and punctual

LANGUAGE SKILLS

- English: Advance / Fluent
- Nice to have Japanese: Good reading, writing skills.

WHY YOU LOVE WORKING HERE

- Attractive Intern salary.
- Motorbike or bus support allowance.
- Have a chance to be official member of ISB Vietnam.
- Professional and challenge working environment.
- Japanese culture and working atmosphere discovery.

Apply your English Cvs to recruitment@vn.isb.co.jp (Email title : Name – Intern Sale Admin)

Application deadline : 30/5/2023

Contact information: Huê Anh (recruitment@vn.isb.co.jp)