

# **JOB ANNOUNCEMENT**

**Techtronic Industries Company Limited** is a fast-growing world leader in Power Tools, Accessories, Hand Tools, Outdoor Power Equipment, and Floorcare & Cleaning.

Founded in 1985 and listed on the Stock Exchange of Hong Kong in 1990, TTI is included in the Hang Seng Index as one of their constituent stocks. The Company maintains a powerful brand portfolio, global manufacturing and product development footprint, healthy financial position with record 2021 worldwide sales of US\$13.2 billion and over 51,000 employees in the world.

# **POSITION: ACCOUNTANT (FRESH GRADUATE)**

## **JOB PURPOSE**

We believe exceptional people drives exceptional results. We recruit fresh graduates from Top university joining us. Participants are taking a vast array of assignment from accounting and operation finance, work with different projects with all functions in different factories. This provide you all the support and guidance to accelerate your career, to be a future leader in TTI Finance team.

# **SUMMARY**

Applicant can either choose one of the 2 functions - Financial Accounting or Management Accounting to apply.

#### 1. Financial Accounting:

- Post and process to ensure all business transactions are recorded.
- Update accounts receivable, and issue invoices.
- Update accounts payable and perform reconciliations.
- Assist in the processing of balance sheets, income statements, and other financial statements according to legal and company. accounting and financial guidelines.
- Assist with reviewing expenses, payroll records, etc. as assigned.
- Update financial data in databases to ensure that information will be accurate and immediately available when needed.
- Prepare and submit weekly/monthly reports.
- Assist senior accountants in the preparation of monthly/yearly closings.
- Assist with other accounting projects.

## 2. Management Accounting (Operation Finance):

- Operational cost (conversion cost) tracking and analysis.
- Personnel cost analysis including efficiency, labor rate
- Involved in the financial forecast or budget management process
- Involved in Customs reconciliation process

Assist Senior/Supervisors with other operation finance projects.

## **REQUIREMENTS:**

- Fresh graduation from Vietnam or oversea university.
- Major in accounting or finance. Business majors who have in interested in accounting/ operation finance will also consider
- Fluent in English communication
- Willing to learn and work with different projects by different times and different locations.
- Good communication & presentation skill
- Accept to work under pressure

## **BENEFITS & COMPENSATIONS:**

- Competitive Compensation & Benefit (basic salary: 12mil VND /month, 13th month salary, 15 annual leaves /year, allowances)
- A diverse, equity, and Inclusive working environment.
- Professional training development program for graduates.
- Annual Salary and Performance Review
- Comprehensive Healthcare Package: PVI Insurance, 24/24 Accident Insurances
- Company laptop provided

#### **HOW TO APPLY**

Apply directly on our website: <a href="https://tuyendungtti.com">https://tuyendungtti.com</a>

or email to tuyendung.tti@ttigroup.com.vn or thithuylinh.nguyen01@ttigroup.com.vn

#### **CONTACT:**

A: N2 Road, Dai Dang Industrial Zone, Phu Tan Ward, Thu Dau Mot City, Binh Duong

P: (+0274) 7300 021 Ext: 202

W: https://www.ttigroup.com/

L: www.linkedin.com/company/techtronic-industries-vietnam

# New TTI Office will be opening in Saigon Hitech Park (SHTP) in District 9, HCMC in 2023

Welcome All Young Talent to join Techtronic Industries Viet Nam!

VP, HUMAN RESOURCES AND STRATEGIC PROJECTS

#### TRAN THUY LINH AN