

	<ul style="list-style-type: none"> - Summarize and convert data from Masterfile - Do daily reports from relevant database as per requirements
Requirements:	<ul style="list-style-type: none"> ➤ University students at final year ➤ Able to work full time in 4-6 months ➤ No prior work experience required ➤ Dynamic, responsible, willing to learn, reflected thru extra-curricular activities, university projects/ assignments or part-time jobs ➤ GPA scores $\geq 7.0/10, 2.8/4$

This Job Description is only general guideline and subject to change depending on business requirements and situations. Accordingly, adjustment shall be made by the Company from time to time.