

RECRUITMENT INFORMATION

BRANCH OF I-GLOCAL CO., LTD IN HO CHI MINH CITY (180-192 Nguyen Cong Tru Street, Nguyen Thai Binh Ward, District 1, Ho Chi Minh City)

I-Glocal Co., Ltd which is a 100% Japanese-owned company was established in Vietnam in 2003 (<http://www.i-glocal.com/>). We are a leading company in providing consulting services about accounting, tax, finance and investment, and be leading in turnover and number of customers among Japanese enterprises in Vietnam. We are looking for candidates who can develop with us in Ho Chi Minh City as follows:

* **Job title:** Accounting/Tax Consultant Staff (Number: **20**)

* **Job descriptions:**

- Preparing financial statements and accounting documents
- Preparing monthly, quarterly and annual tax records/reports (including PIT, CIT, VAT and foreign contractor tax)
- Reviewing financial statements, tax reports for customers
- Supporting accounting and tax consulting work for superiors
- Carrying out other tasks under the direction of superiors

* **Job requirements:**

- Graduating from Universities (Major: Accounting, Finance, Tax)
- No experience required, priority is given to newly graduated students
- Having good knowledge of the accounting regime and tax system of Vietnam
- Having good communication skill
- Speaking and writing English well (Knowing Japanese is preferable)
- Being proficient in computing
- Knowing VBA Excel is an advantage
- Having team spirit, dynamism, effort, dedication and progressive spirit

* **Working location:** Ho Chi Minh City

* **Benefits:**

- The right to participate in health insurance and social insurance according to regulations
- Working in dynamic, young and sociable environment
- The right to participate in skills and knowledge training courses
- Other benefit will be discussed in the interview

* **Website:** <http://i-glocal.com/vn>

* **Facebook:** I-GLOCAL CO.,LTD – HCMC BRANCH

* **Youtube:** <https://www.youtube.com/watch?v=P7mSkB9bvMc>

* **Recruitment period:** expired on 13/5/2021 (Priority is given to candidates that apply early)

* **Contact information:** Ms. Phuong Linh (ACT dept) **Email:** recruitment@i-glocal.com

** We only interview satisfactory records, hope you sympathize